

Committee:Licensing CommitteeDate:Wednesday 15 May 2013Time:6.35 pm or on the rising of Council, whichever is laterVenue:Bodicote House, Bodicote, Banbury, Oxfordshire<br/>OX15 4AADistribution:All Councillor

## AGENDA

#### 1. Appointment of Chairman

The Chairman of the Council will call for nominations for the office of Chairman.

#### 2. Appointment of Vice-Chairman

The Chairman of the Committee will call for nominations for the office of Vice-Chairman.

# Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

### Information about this Agenda

#### **Apologies for Absence**

Apologies for absence should be notified to <u>democracy@cherwellandsouthnorthants.gov.uk</u> or 01295 221601 prior to the start of the meeting.

#### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

#### Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

#### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

#### **Queries Regarding this Agenda**

Please contact Louise Aston, Democratic and Elections louise.aston@cherwellandsouthnorthants.gov.uk, 01295 221601

Sue Smith Chief Executive

Published on Tuesday 7 May 2013